

Region V+ Adult Mental Health Initiative

9:00 AM, Tuesday, May 4th, 2021

This meeting was held virtually via Microsoft Teams.

Executive Committee Meeting

Executive Committee Members Present:

Tammey Stacey	Cass County
Kim Larson	Aitkin County
Britne Haasch	Wadena County
Nathan Bertram	Crow Wing County
Tami Lueck	Crow Wing County
Jeff Bowman	Morrison County
Melissa George-Humphrey	Leech Lake Band of Ojibwe
Kathy Hallbeck	Consumer Representative, Aitkin County
Julie Lambert	Consumer Representative, Morrison

Others Present:

Danielle Wadsworth AMHI Coordinator-Sourcewell

Convene: 9:00 am

Minutes of 4/6/21: Kim Larson motioned to approve the meeting minutes from 4/6/2021. Britne Haasch seconds. No further discussion. All in favor, none opposed. Motion carried.

9:00 am- Public Comments: No public comments.

Reports

▪ **Fiscal Host Report**

Tami Lueck presented the April Financial Report. It has not been finalized yet, but Tami will send to Danielle Wadsworth when ready to forward to the Executive Committee. The overall budget is at 35%. Tami brought forward a few updates:

Community Education & Prevention (402)

- Wellness in the Woods has been sending in timely monthly reports and is currently sitting at 19% spent.
- Reminder there was carry-over dollars from the Mental Health Media Campaign.

Peer Support (420)

- We have not received any ICTS invoices leveraging Peer Support services as of yet.

Employment (437)

- Currently at 12%.

ACT (438)

- Northern Pines has requested first and second quarter putting them at 50%.

Housing (443)

- Currently at 22%.

Basic Living Skills (446)

- Northern Pines is lagging.
- Nystroms is on schedule.
- Will remove Northland Counseling.

Flex Funds (418)

- Currently at 42% which is good.

Transportation (416)

- Crow Wing County is ahead in Transportation. We may have to move funds but will wait to see where others lie.

Targeted Case Management (491)

- Currently at 15%

Financial Review requests were sent to our providers with contracts for \$50,000 or more. We received some great feedback allowing us to make some adjustments to the document to make it more intuitive.

The DocuSign invoicing process is in place. There is a new form for counties to use and a claim form for Consumer Representatives to use and can be found in the Dropbox.

11:00 am- Mike Willie and Charitie Herbst: Regional Transition Specialist Position

Mike Willie and Charitie Herbst joined our meeting at 11:00am.

Mike shared with the committee Ottertail County would like to move forward in working with Mike Willie as a Transition Specialist. Mike Willie shared the referral numbers for Ottertail are similar to Crow Wing County numbers. There wouldn't be an ask for additional staff to support this addition as the work would be manageable. It would potentially mean less capacity for non CBHH and non ARMTC referrals and projects outside of this role. The idea is to never turn down referrals. However, there is currently room for additional work. Both Ottertail County and Mike Willie would like to start this out as a 6-month trial period prior to committing to anything long term.

There would be a benefit in expanding the reach and network of individuals and facilities we work with. We have done something similar with the childcare licensing services at Sourcewell which has deemed successful.

Ottertail would provide fiscal components for this work, but there would be no reduction in the funding provided by Region V+ AMHI. The additional funding provided by Ottertail would make the Regional Transition Specialist position more self-sufficient.

The Executive Committee did mention the extra time now has allowed Mike Willie to bring huge benefit to Case Managers in smaller communities. Our Consumer Representatives want to mention that it is important we don't forget about the individual needs of those not in CBHHs and ARMTCs. The Executive Committee asked each member to speak with their Directors prior to the Director's Meeting on Friday, May 7th. Mike Willie will bring this update to the Directors at that time.

We will need the Director's approval as it will entail amending a current contract. More to come if we need to schedule a special meeting.

Other Business:

▪ **Moving Services dollars**

There is concern the Eviction Protection Declaration will go away June 30,2021. Tami Lueck shared the renthelpmn.org as a resource for anyone concerned with this. Danielle will share this resource on the website.

▪ **Policy review**

Policies ready to bring to the June Board Meeting:

- Conflict of Interest Policy
- Email List Policy

- Flex Fund Policy
- Guidelines for Board and Committee Meetings under the MN Open Meeting Law

Tami Lueck will take a look at the Region V+ AMHI Disposition of Additional Income Policy and make edits as necessary.

The following policies were archived:

- CTSS Discussion Grid
- Mobile Mental Health Crisis Team

Danielle will post upcoming meeting information at Sourcewell monthly as well as meeting minutes on the website. Executive Committee agreed to change subcommittee title to workgroup.

▪ **DHS Reform Workgroup nomination**

The Executive Committee agreed to nominate Tami Lueck and Michael Steinbeisser. Danielle will send nomination forms to DHS by May 7th.

▪ **Northern Pines update**

Northern Pines shared an update on their facilities reopening in the region. Danielle forwarded the email with dates and locations to the AMHI Executive Committee.

▪ **Youth/Young-Adult Provider direction**

Danielle received a phone call from a provider that works with youth and young adults looking for opportunities to network with other providers in the region that work with youth and young adults. Danielle will share contact information with Tammy Stacey and bring this example to the Directors. It will be nice for them to hear the need and for them to see the success of the media campaign for not only consumers, but also providers.

▪ **IRTS RFP update**

Refractions has been the awarded provider. Next steps will include letting Refractions know after we determine the funding available to support this project moving forward.

The workgroup will meet to formulate next steps and coordinate a meeting with Refractions.

▪ **AMHI Executive Committee Member list**

Danielle presented the email list to the Executive Committee to make sure we are capturing the correct individuals from the State, County, and Tribal Nations in communications and invites. Danielle will make adjustments to add the general AMHI email and remove Amanda Calmbacher from the State. Kim Larson will follow up on the correct contact for Mille Lacs Band of Ojibwe. Tami Lueck will follow-up on the correct contact for Leech Lake Band of Ojibwe.

The Executive Committee considered having an emailed communication to these added individuals from Michael Steinbeisser, the Chair.

▪ **Stakeholder Meeting Agenda**

Kathy Hallbeck recommended asking Stakeholders their plans for reopening their facilities.

Executive Committee decided to switch out “How are you guiding/supporting your employees” with “Share any plans for reopening your facility.” during the Introductions and updates from attendees portion of the agenda.

- **Board Meeting Agenda**
No recommended changes at this time.
- **Bridges Cooperative Agreement**
Danielle sent the award announcement letter to AMHI Executive Committee. Danielle will send the Cooperative Agreement to the Executive Committee and gather signatures

Tabled Discussions:

- Stakeholder Housing Sub Committees

Workgroup Reports:

- **Website-** Danielle, Tammey, Jeff, Melissa
Checking on status of google analytics and Monster Insight as the dashboard appears to still be down. Tami Lueck will follow up to see if she is getting a report this month.
- **Supportive Housing-** Nathan, Michael, Tammey, Danielle
Lutheran Social Services will be taking over White Oaks as of June 1st. Will work through a contract with LSS for the grant dollars for the remainder of the contract year.
- **Survey-** Michael, Danielle, Nathan, Pam
There are 14 responses to the survey at this time.
Danielle will reach out to Steph at Strateligent to see if there is an opportunity for an advertisement or press release. She will send link information and QR code to Steph and Tami Lueck.
- **Performance measures/goals-** Tami, Kim, Danielle
The workgroup will bring forward an update to the June Meeting. Performance measures were due April 30th. Danielle will have a Doodle Poll sent to the workgroup to meet and review the 1st quarter measures over the next couple weeks.
- **Uninsured Case Management/CCBHC-** Tami, Kim, Danielle
No updates at this time.
- **Northern Pines Moving Services-** Nathan, Michael
No updates at this time.
- **Transition Specialist-** Michael, Britne, Tami
In meeting with Mike Willie, there was a question on how to track DNMC days. Should he track the days accumulated prior to when he began working with the individual or begin the day he received the referral?

The Executive Committee would like for him to track the days prior for the region to see overall the amount of DNMC days. For his personal reports he should only have to track starting the day he received the referral. If there is a way to reflect this in his reporting, that would be great.
- **Comprehensive Re-entry-** Tami, Pam, Nathan, Kim
The workgroup would like to schedule a meeting after June to have them visit and provide a report.
- **Community Education-** Danielle, Jeff, Britne, Melissa
No updates at this time.

- **Acute Care and IRTS Services/Inpatient Capacity Building** - Nathan, Kim, Michael, Kathy, Danielle
No updates from the previous report out.
- **ICTS**- Nathan, Michael, Tammey
Nystroms has been receiving positive feedback with incredibly responsiveness with referrals. By looking at the fiscal reports, Nystroms is providing a larger volume of ICTS services compared to our other providers.
- **Hospital Collaboration**- Kathy, Nathan, Danielle, Tammey, Britne
Great participation from attendees at the Hospital Collaboration Meeting on April 9th. Next meeting is scheduled for Friday, July 9th. Hospitals are working to gather some data in the meantime. We were able to finalize the project charter. It was a great first step to engage our hospitals.
- **Mental Health Media Campaign**- Tami, Kim, Kathy, Michael, and Danielle
After June we do not have any continued paid advertising or print or social media. We will want to meet with Strateligent before then to determine how we can move forward.

FYI-Upcoming Trainings/Events

Adjourn: Tami Lueck makes a motion to Adjourn the meeting at 11:55am.

===== **Upcoming Meetings:** =====
The next AMHI Region V+ Executive Committee meeting will be held on Tuesday, June 1st, 2021 from 9:00am-3:00pm.

===== **AGENDA and Meeting Location** =====
To add an item to the agenda or to address the committee during the discussion of an agenda item, please make prior arrangements with the Chair or Coordinator. The Public is invited to participate in the "Public Comment section" of the meeting.

The Executive Committee and Subcommittee meetings will be held at Sourcewell: 202 12th St NE, Staples, MN 56479, or in the Conference Room at the Maple Street offices of Northern Pines Mental Health Center located at 823 Maple Street, Brainerd, MN. Subcommittee meetings may be held at Maple Street Office, Crow Wing County Land Services Building Lower Level Meeting Room 1, or the Health Conference Room located on the 1st floor of the Crow Wing County Community Services Building.

The large group meetings are held at Sourcewell in Staples, MN or in the lower level meeting room of the Crow Wing County Land Services Building located behind the county courthouse in Brainerd, MN.

Currently, all Executive Committee and Subcommittee meetings are being held virtually via Microsoft Teams or Webex. Reach out to Danielle Wadsworth (danielle.wadsworth@sourcewell-mn.gov) for the link to connect.

ALL meetings are open to the public.